Process for Integration Applications – Administrative Procedures as per Idaho Code § 47-328

In accordance with Executive Order 2020-02, Transparency in Agency Guidance Documents, guidance documents promulgated by the department are not new laws. They represent an interpretation of existing law, except as authorized by Idaho Code or incorporated into a contract.

Agency Contact
Division Administrator – Minerals, Public Trust, Oil & Gas, Boise Staff Office

Purpose
To provide clear and consistent directions to Operators within the state of Idaho regarding procedures followed under Idaho Code § 47-328 after an integration application is submitted. These processes comply with existing Idaho law. Additional procedures and steps may also be included in individual applications based on other applicable law.
Process for Integration Applications – Administrative Procedures as per Idaho Code § 47-328
(Does not include appeals to the Commission or to Judicial Review)

START

Application submitted with fee § 47-316(3)(k) and § 47-320(4)

IDL notifies applicant if additional information is needed to evaluate the application. § 47-328(3)(a)

Operator
Mails a copy of application, supporting documents, and notice of hearing date via certified mail to known and located uncommitted owners, working interest owners, and the county or city where the proposed unit is located. § 47-328(3)(b)

IDL
Publish notice on IDL website. § 47-328(3)(b)

IDL notifies applicant if additional information is needed to evaluate the application. § 47-328(3)(e)

Written Decision on application issued § 47-328(3)(e)

START

Application submitted with fee § 47-316(3)(k) and § 47-320(4)

IDL notifies applicant if additional information is needed to evaluate the application. § 47-328(3)(a)

Operator
Mails a copy of application, supporting documents, and notice of hearing date via certified mail to known and located uncommitted owners, working interest owners, and the county or city where the proposed unit is located. § 47-328(3)(b)

IDL
Publish notice on IDL website. § 47-328(3)(b)

IDL notifies applicant if additional information is needed to evaluate the application. § 47-328(3)(e)

Written Decision on application issued § 47-328(3)(e)

FINISH
(Not including appeals to Commission or Judicial Review)

At least 45 calendar days. § 47-328(3)(d)

5 business days

7 calendar days

At least 14 calendar days

30 calendar days

Uncommitted owner response deadline at least 14 calendar days before hearing. § 47-328(3)(b)

IDL holds evidentiary hearing

IDL holds evidentiary hearing

IDL issues notice of evidentiary hearing

IDL issues a “just and reasonable” factors hearing

IDL holds a “just and reasonable” factors hearing

30 calendar days

IDL issues a “just and reasonable” factors order

IDL issues notice of evidentiary hearing

Uncommitted owner response deadline at least 14 calendar days before hearing. § 47-328(3)(b)