

Idaho Oil & Gas Conservation Commission  
 Idaho Department of Lands  
 Agency Guidance Document  
 Oil and Gas Program  
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# Petroleum Exploration & Development in Idaho General Process

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Updated: March 4, 2025

This guidance document is not a new law. This document is an interpretation of existing law, except as authorized by Idaho Code or incorporated into a contract.

## Agency Contact

Division Administrator – Minerals, Navigable Waters, Oil & Gas

## Purpose

This flowchart is designed to show the general framework for an operator to begin hydrocarbon exploration and production in Idaho. It shows many necessary applications, permits, reporting requirements, and the order of steps to obtain them. The guidelines provided may not include every step that may be necessary for an operator’s specific circumstances, and a person should review the Oil and Gas Act (Title 47, chapter 3, Idaho Code) and Rules Governing Conservation of Oil and Natural Gas in the State of Idaho (IDAPA 20.07.02) for additional steps that might apply to an operator’s situation.

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## **Part 1 – Operator Registration Exploration and Drilling**

Abbreviation used:

- IDL – Idaho Department of Lands

### **Becoming an Operator in Idaho**

1. Proof of Authorization to Transact Business in Idaho from Idaho Secretary of State (IDAPA 20.07.02.032)
2. Organization Report and Designation of Agent (IDAPA 20.07.02.032 and IDAPA 20.07.02.033)

### **Seismic Exploration (optional procedure)**

1. Application for Seismic Permit (IDAPA 20.07.02.100) and Bond (IDAPA 20.07.02.100.03)
2. Sundry Notice to Commence Operations (IDAPA 20.07.02.030)
3. Seismic Survey Operations

### **Drilling and Well Construction**

1. Application for Permit to Drill (Idaho Code § 47-316 and IDAPA 20.07.02.200) and Well Bond (IDAPA 20.07.02.220)
2. Sundry Notice to Commence Operations (IDAPA 20.07.02.030)
3. Well Drilling, Testing & Completion:
  - a. If Dry Hole –
    - i. Sundry Notice to Plug and Abandon
    - ii. Well Plugging Report (IDAPA 20.07.02.502) and Site Reclamation Report (IDAPA 20.07.02.510); or
  - b. If Productive –
    - i. Well Completion Reports (Idaho Code § 47-324 and IDAPA 20.07.02.340)
    - ii. Sundry Notice to Commence Well Production (IDAPA 20.07.02.030)
    - iii. Well Production

## **Part 2 – The Well Production and Well Abandonment Process**

### **Well Production Monthly Reports**

1. Monthly Well Production Report (Idaho Code § 47-324 and IDAPA 20.07.02.400)
2. Monthly Facility Report (Idaho Code § 47-324)
3. Monthly Plant Report (Idaho Code § 47-324)
4. Monthly Transportation & Storage Report (Idaho Code § 47-324)
5. Monthly Purchaser Report (Idaho Code § 47-324)

### **Well Recompletion, Workover, Maintenance, and Testing (optional procedure)**

1. Sundry Notice to Commence Operations (IDAPA 20.07.02.030)
2. Well Recompletion, Workover, Maintenance, and Testing
3. File Well Completion / Recompletion Report and Well Reports with IDL within 30 days of completion of operations. (IDAPA 20.07.02.340)
4. Sundry Notice to Commence Well Production (IDAPA 20.07.02.030)
5. Well Production

### **Recompletion to a New Source of Supply (optional procedure)**

1. Application and fee required (Idaho Code § 47-316 and IDAPA 20.07.02.200.01)
2. Sundry Notice to Commence Operations (IDAPA 20.07.02.030)
3. Well Recompletion and Testing
4. File final report with IDL within 30 days of completion of operations (Idaho Code § 47-324 and IDAPA 20.07.02.340)
5. Sundry Notice to Commence Well Production (IDAPA 20.07.02.030)
6. Well Production

## **Well Treatment or Hydraulic Fracturing (optional procedure)**

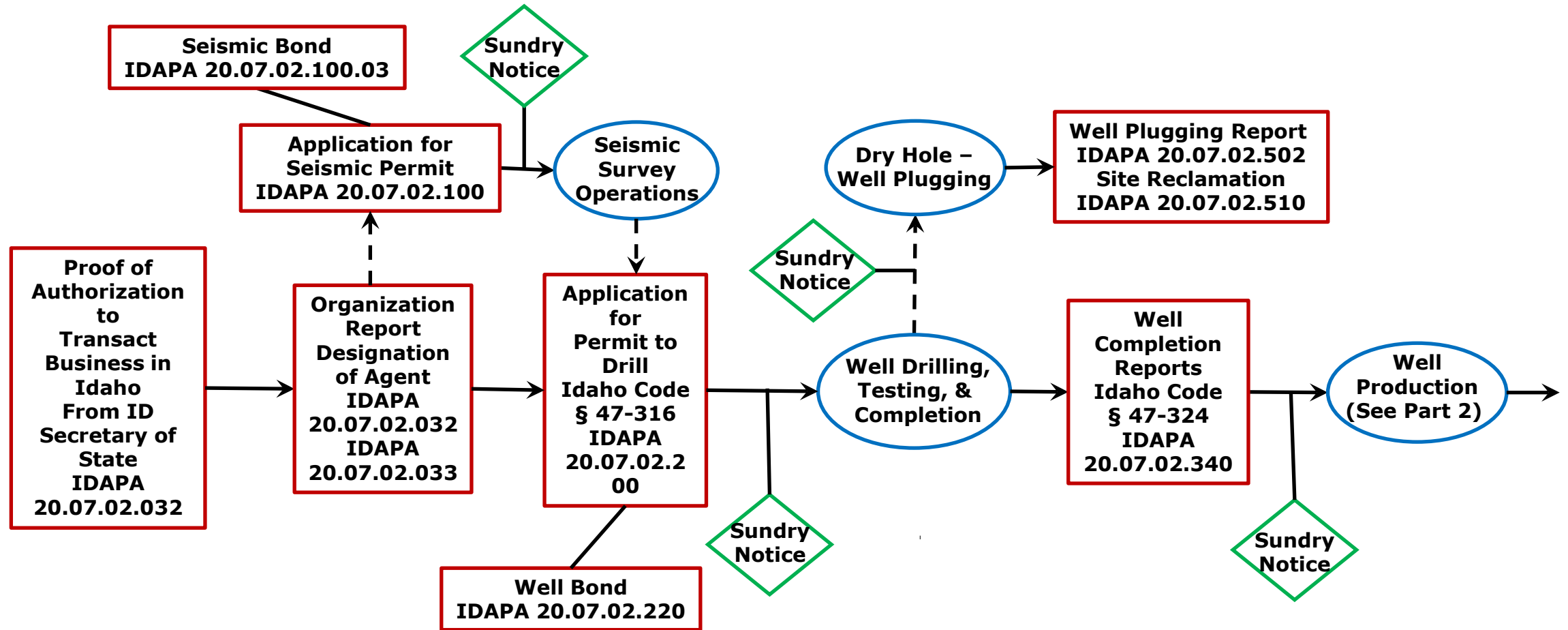
1. Well Treatment – Application and fee required (Idaho Code § 47-316, IDAPA 20.07.02.210)
2. Hydraulic Fracturing – Application and fee required (Idaho Code § 47-316, IDAPA 20.07.02.210); additional application (IDAPA 20.07.02.211)
3. Sundry Notice to Commence Operations (IDAPA 20.07.02.030)
4. Well Treatment and/or Hydraulic Fracturing
5. File Well Completion / Recompletion Report and Well Reports with IDL within 30 days of completion of operations (IDAPA 20.07.02.210.06); Hydraulic Fracturing – additional report (IDAPA 20.07.02.211.05)
6. Sundry Notice to Commence Well Production (IDAPA 20.07.02.030)
7. Well Production

## **Production Depleted**

1. Application for Permit to Plug and Abandon if more than one (1) year after drilling permit (Idaho Code § 47-316(3)(c) and IDAPA 20.07.02.502)
2. Sundry Notice to Commence Well Operations (IDAPA 20.07.02.030)
3. Well Plugging Operations
4. Final Well Plugging Report (IDAPA 20.07.02.502), Abandonment & Reclamation within 30 days of completion of operations (IDAPA 20.07.02.510)

# Flowchart for Petroleum Exploration & Development in Idaho

## Part 1 – Operator Registration, Exploration and Drilling



**KEY:**

Application or Required Report Statute or Rule

Sundry Notice to Conduct Operations IDAPA 20.07.02.030

Activity Requiring Permit

# Flowchart for Petroleum Exploration & Development in Idaho

## Part 2 - The Well Production and Well Abandonment Process

