



Idaho Oil & Gas Conservation Commission
 Idaho Department of Lands
 Agency Guidance Document
 Oil and Gas Program
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Process for Applications to Drill or Treat a Well: Administrative Procedures as per Idaho Code § 47-316

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This guidance document is not a new law. This document is an interpretation of existing law, except as authorized by Idaho Code or incorporated into a contract.

Agency Contact

Division Administrator – Minerals, Navigable Waters, Oil & Gas

Purpose

To provide clear and consistent directions to Operators within the state of Idaho regarding the process for an application to drill or treat a well as per Idaho Code § 47-316. This includes the initial application, as well as the processes followed. These processes comply with existing Idaho law.

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Process for Applications to Drill or Treat a Well

Abbreviations used:

- IDL – Idaho Department of Lands
- IDWR – Idaho Department of Water Resources
- OGCC – Oil and Gas Conservation Commission

START

1. Application submitted with fee. Idaho Code §§ 47-316(1)(a) and 47-316(3)
2. IDL will:
 - Deny applications that are grossly incomplete prior to public or interagency review.
 - Or if complete, IDL will:
 - Send application to IDWR. Idaho Code § 47-316(1)(b)
 - Send application electronically to local county or city. Idaho Code § 47-314(9)(a)
 - Post application on the IDL and OGCC website for ten business days for public comment. Idaho Code § 47-316(1)(c)
3. IDL receives and evaluates comments and will post comments on IDL website after the comment period is closed.
4. IDL approves permit with or without conditions or denies application in a timely and efficient manner. Idaho Code § 47-316 (1)(d)
 - If approved:
 - IDL sends a copy of permit to IDWR. Idaho Code § 47-316(2)
 - IDL will post approved permit on IDL website. Idaho Code § 47-326(1)(c)

FINISH

Flowchart for Process for Applications to Drill or Treat a Well

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OGCC – Oil and Gas Conservation Commission

